

RECEIPT CHALLAN

(Form PTR 16, Rule 107 of PTR Volume)

(For use of Treasury only)

Serial No.: _____

Date: _____

(To be filled in by the tenderer)

By Whom Tendered : _____

Purpose of Deposit : _____

Amount (in figures) Rs. _____ (in words) Rs. _____

Treasury / Sub
Treasury Code

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>

(Name of the Treasury/ Sub Treasury)

DDO Code

<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>

(whose behalf Money
deposited)

(Designation of the DDO)

Plan/ Non
Plan/CSS

("P" for Plan, "N" for Non-Plan, "S" for CSS)

Major Head

Sub-Major Head

Minor Head

Sub Head

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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(Complete Head of Account)

(Signature of Tenderer)

(For use of Department of Treasury Only)

Order to the Bank

Correct

Receipts and Gross Receipt

Department Officer or DTO/ TO (With Seal)

Received Rs. _____ (in words) _____

Authorised Signatory of the Bank

(Details of the Money Deposited)

1.	Drawee Bank	Branch	Cheque/ Draft No.	Dated	Cash Details		Rupees	Paise
					Rs.			
					Rs.	1000 X		
					Rs.	500 X		
					Rs.	100 X		
					Rs.	50 X		
					Rs.	20 X		
					Rs.	10 X		
					Rs.	5 X		
					Rs.	2 X		
					Rs.	1 X		
					Coins			
TOTAL								

Notes

1. A Separate Challan may be used for every complete Head of Account.
2. Incomplete / Incorrect Challan or Challan not verified by the Department are liable to be rejected by the Bank.